

- Participated in negotiations with foreign officials on various trade related agreements.

William J. Kovatch, Jr., Collingswood, NJ (February 2000 – August 2000)

Legal Research and Writing Business

- Operated a small business providing litigation support services to small law firms in New Jersey, including the drafting of legal briefs, the taking of depositions and legal research.
- Legal research involved a wide array of topics, including workers' compensation, medical malpractice, zoning and land use, Federal procedure, and probate.

Frederick L. Ikenson, P.C., Washington, DC (August 1999 – February 2000)

Associate Attorney

- Provided legal services relating to international trade and customs law, including researching customs marking requirements, researching the Foreign Corrupt Practices Act, modifying a manual aimed at exporters on compliance with export laws and regulations, drafting a manual aimed at importers on NAFTA compliance, and retrieving and processing international trade data.

District of Columbia Court of Appeals, Washington, DC (August 1998 – August 1999)

Judicial Clerk

- Advised Senior Judges on cases pending before the D.C. Court of Appeals.
- Analyzed parties' arguments as presented both in legal briefs and at oral argument.
- Drafted bench memoranda outlining the facts of the case, the issues involved, the arguments of the parties, and my recommendation.
- Drafted legal opinions.

Weinstein, Goss, Philadelphia, PA (August 1997 – August 1998)

Brief Writer

- Drafted claimant's briefs in workers' compensation cases.
- Assisted partner in preparing for a symposium on workers' compensation law.

PRESENTATIONS

- Recent Developments in Antidumping and Countervailing Duty Litigation, 2005 Georgetown International Trade Law Update, Washington, DC (February 2005).
- The Affect of Deemed Liquidation on Antidumping and Countervailing Duty Cases, Women in International Trade Association, Washington, DC (March 2008).
- Commerce's Administrative Protective Orders, William J. Kovatch, Jr., Washington, DC (September 2008).
- Customs Aspects of Antidumping Law, William J. Kovatch, Jr., Washington, DC (September 2008).
- Rights and Responsibilities of Permanent Residents, Bethany Lutheran Church, Alexandria, VA (July 2008).
- Family-Based Immigration, Bethany Lutheran Church, Alexandria, VA (July 2008).
- Asylum, TPS and Other Humanitarian Programs, Bethany Lutheran Church, Alexandria, VA (August 2008).
- The Removal Process, Bethany Lutheran Church, Alexandria, VA (July 2008).
- The Basics of Employment-Based Immigration, Bethany Lutheran Church, Alexandria, VA (July 2008).
- When Elderly Parents Move-In: What You Should Know from a Legal Perspective, Bethany Lutheran Church, Alexandria, VA (February 2009).

SPECIAL TRAINING

Forty Hour Basic Immigration Training

Presented by the Mennonite Central Committee, Akron, PA (September 2006)

Studied the grounds of inadmissibility and deportation, the removal process, relief from removal, family visas, asylum, and naturalization.

Immigration Training for Pro Bono Attorneys

Presented by the Whitman-Walker Clinic (January 2007)

Addressed common immigration issues raised by clients seeking treatment for HIV/AIDS.

Breaking Down the Basics: How-To for Immigration Law Practice

Presented by the American Immigration Lawyers Association (October 2008)

Two day seminar addressing immigration law topics ranging from non-immigrant visas, employment-based visas, family-based visas, asylum, consular processing and the grounds of inadmissibility and removal.

9th Annual Elder Law Institute

Presented by the Pennsylvania Bar Institute (July 2006)

Comprehensive three day seminar addressing a variety of elder law topics, including public benefits such as Medicaid and Medicare, the effect of the Deficit Reduction Act on Medicaid planning and applications, estate planning, guardianship, and special needs trusts.

Elder Law Summer School

Presented by Thomas D. Begley, Jr. (July 2006)

Five session class addressing such topics as nursing home care, estate planning and administration, guardianship practice and special needs trusts.

Special Needs Trusts VIII

Sponsored by Stetson University College of Law, The Center for Excellence in Elder Law (October 2006)

Two day seminar addressing advanced issues in the drafting and administration of special needs trusts.

Special Needs Trusts X

Sponsored by Stetson University College of Law, The Center for Excellence in Elder Law (October 2008)

Two day seminar addressing advanced issues in the drafting and administration of special needs trusts.

ADMITTED TO PRACTICE

U.S. Supreme Court, U.S. Court of Appeals for the District of Columbia Circuit, U.S. Court of Appeals for the Federal Circuit, U.S. District Court for the District of Columbia, U.S. Court of International Trade, District of Columbia Court of Appeals, New Jersey, New York, Pennsylvania, Virginia

MEMBERSHIPS

American Immigration Lawyers Association, National Academy of Elder Law Attorneys, Northern Virginia Estate Planning Council, Alexandria Chamber of Commerce, Mount Vernon-Lee Chamber of Commerce, Fairfax Bar Association

OTHER HONORS

Published author (list of publications available upon requested), Eagle Scout